

Foley's 8 Real Estate LLC.
1765 Victory Blvd. Staten Island, NY 10314
(917)-757-9880
Page 1 of 3

Hello,

Congratulations on finding an apartment with Foley's 8 Real Estate. Please follow the next steps below.

1. See attached applications. Please fill them out completely and scan them back to us.
2. Scan photo ID cards for all lease applicants.
3. Scan in verification of income for all lease applicants.
4. Attach copies of each credit report.
(You can get copies for free. If not, we will obtain them for you at \$30 each)

Please scan or attach them and email us the completed applications with all documents to vincentscullari1@gmail.com

Thanks for choosing Foley's 8 Real Estate. Ask us about our referral program.

All the best,
Tim Foley



Tim Foley

Broker/Owner

at Foley's 8  Real Estate

We Never Give Up!

Phone: 917-757-9880

Email:
NYCTIM@hotmail.com

1765 Victory Blvd
Staten Island, NY 10314

Foley's 8 Real Estate
Website

Foley's 8  Real Estate Apartment Rental Application Page 2 of 3

Name: _____

Present Address: _____

Phone: _____ Alternate Phone: _____

Social Security: - ____ - ____ - ____ Date of Birth: ____ / ____ / ____

Spouse/Partner Name: _____

Present Address: _____

Phone: _____ Alternate Phone: _____

Social Security: - ____ - ____ - ____ Date of Birth: ____ / ____ / ____

Number of Occupants: _____

Present Landlord Name: _____ Phone: _____

Present Monthly Rent: _____ Years at this Address: _____

Present Employer Name: _____ Phone: _____

Present Employer Address: _____

Annual Income: _____ Position/Title: _____

Supervisor Name: _____ Contact Number: _____

Spouse/Partner Employer: _____ Phone: _____

Spouse Income: _____ Years Employed There: _____

Reference 1 Name: _____ Phone: _____

Reference 2 Name: _____ Phone: _____

Reason for moving: _____

Email Address: _____ Email Address 2: _____

I hereby warrant that I am at least 18 years old and all the above representations are true and accurate. I authorize Foley's 8 Real Estate, the Landlord or authorized agent to verify all information with credit reporting agencies. I further agree that if I am approved for renting a property shown to me by Foley's 8 Real Estate that I will pay a brokerage fee of at least one month's rent.

Signature: _____ Print Name: _____ Date: ____ / ____ / ____

Application Checklist

Required Documentation

- Photo ID for all applicants.
- Completed Application.
- Letter of Employment Verification.
- Current Paystubs for all applicants.
- Current Landlord Statement.
- Bank Statements for all applicants.
- Last Year's Tax Return.
- Documentation of any additional income to be considered for application.
- CPA letter if self-employed.

Applicants should show an income of at least 30x the monthly rent.
Example: If the monthly rent is to be \$1000 then income should be at least \$30,000 combined and verified between all applicants.

All payments including broker fee must be paid in cash, certified check or money order. All monies are due prior to lease signing and key transfer. Receipts provided. Arrangements for personal checks or direct deposit can be arranged for future payments to landlord or Foley's 8.

This form can be completed by typing into the form or in very clear handwriting.

Please return completed form to vincentscullari1@gmail.com

If you have any questions, please call 917-757-9880.

Thank you for choosing Foley's 8  Real Estate.